

How to Read Your PeopleSoft Paycheck

Version 1.0 | January 27, 2015

Sample Paycheck

Here is a sample PeopleSoft paycheck stub. Descriptions of each area begin on the next page.

The screenshot shows a PeopleSoft paycheck stub for a Public School District employee. The header includes the district name and address (1234 Main Street), employee name (John Doe), department (999-District Wide), and marital status (Married). The pay group is identified as '17M-Juanita Pulmura'. The table below details earnings and deductions for the current period and year-to-date (YTD).

Item	Prior Period	Current	YTD	Description
TAXES				
BEFORE TAX DEDUCTIONS				
Federal Deduction: Pay Tax	155.98	0.00		
State Income Tax	23.60	0.00		
Local Income Tax	7.74	0.00		
PERS/PEPRA	616.45	0.00		
AFTER TAX DEDUCTIONS				
Life Insurance				
Janita Pulmura Worker Comp				
EMPLOYER PAID BENEFITS				
Life Insurance				
Janita Pulmura Worker Comp				

Numbered callouts on the screenshot indicate the following areas:

- 1: Public School District header
- 2: Marital Status and Allowances
- 3: Employee Name and Address
- 4: Tax Deductions section
- 5: Employer Paid Benefits section
- 6B: PERS/PEPRA deduction
- 7: Total Payable amount
- 8A: Net Pay amount



Area	Description	Fields
------	-------------	--------

- A. Employer name and business address
- B. **Pay Group:** M (Salaried Employee), P (Hourly Employee) R (Retired Employee)
- C. **Pay Begin Date** and **Pay End Date:**

Consists of payroll information.

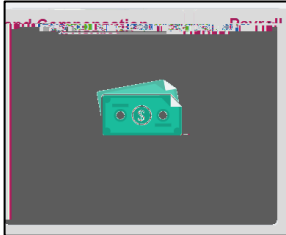


Area	Description	Fields
	<i>Shows employer paid benefits.</i>	V.

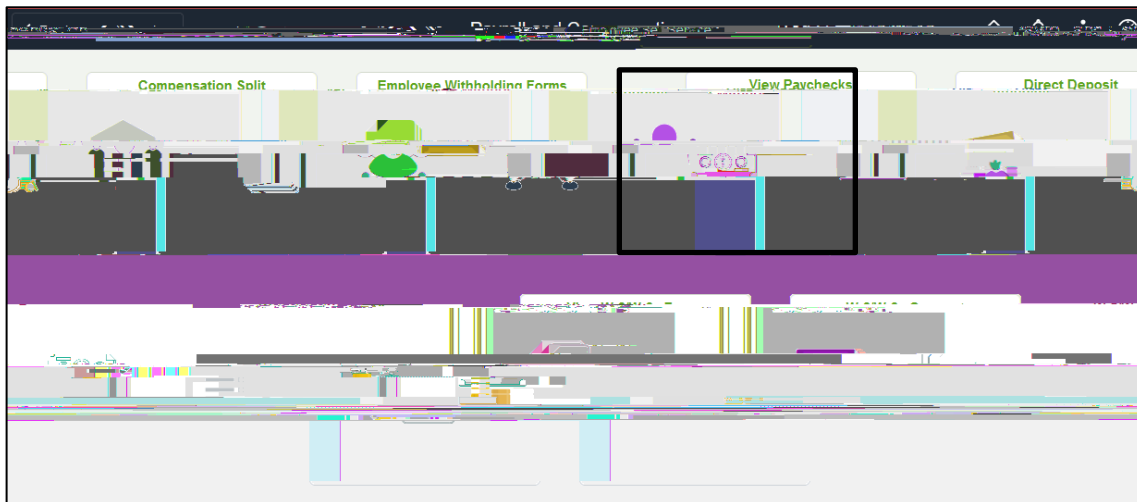
Compensation Split

After a paycheck is available, use the Compensation Split page to view your earnings in greater detail. Multiple Components of Pay (MCOPs), additional pays, stipends, payroll earnings, and items which add to the total gross are listed as line items with corresponding values.

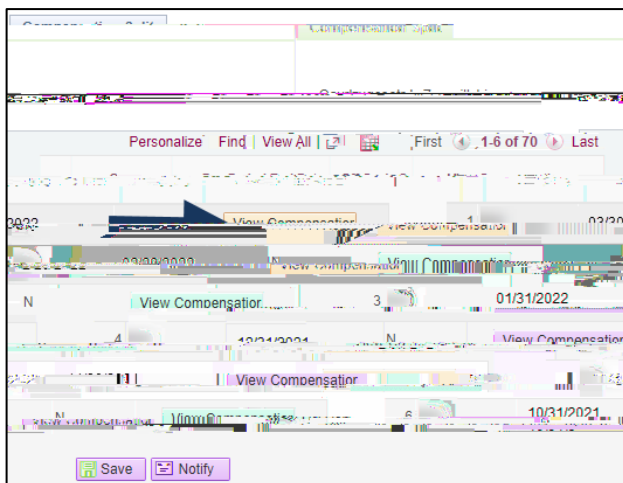
1. In Employee Self Service, click the Payroll and Compensation tile



2. Click on Compensation Split tile.

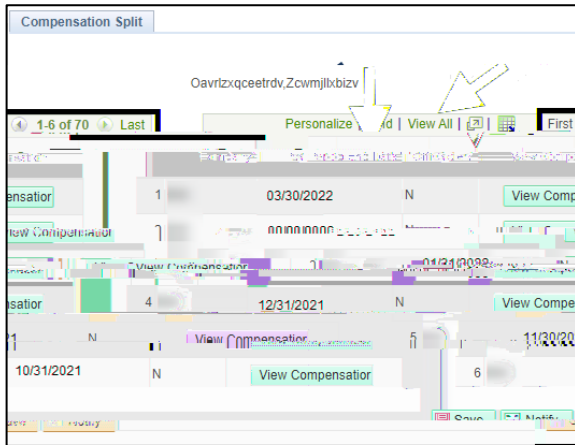


3. Click **View Compensation** for the Pay Period you want to review.





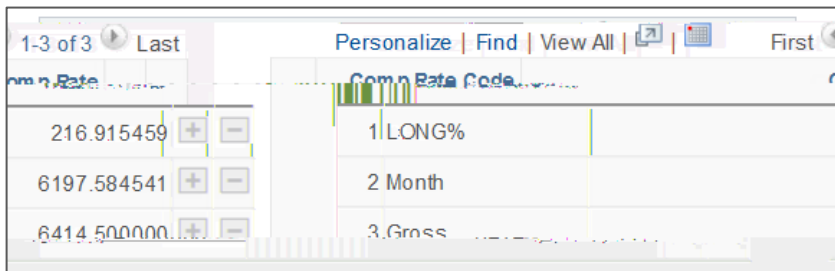
4. Click **Pay Period End Date** to sort in reverse order or click View All to see all checks.



5. **Multiple compensation information** screen displays your earnings in greater details.

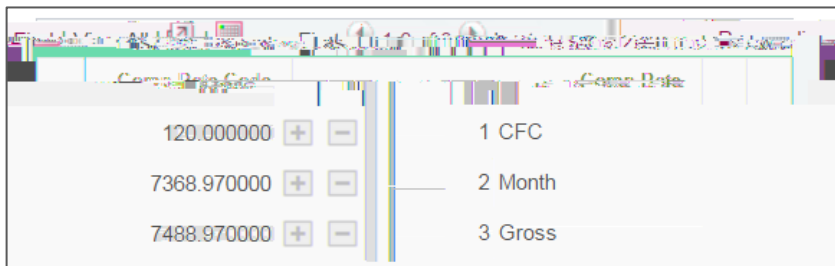
Example 1: LONG% (Longevity)

Line 1 (LONG%) + Line 2 (Month) = Line 3 (Gross)



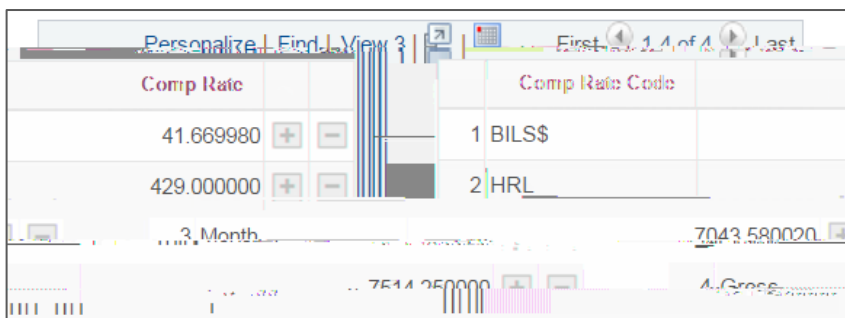
Example 2: CFC (Cafe-Plan Cash)

Line 1 (CFC) + Line 2 (Month) = Line 3 (Gross)



Example 3: BILS\$ (Bilingual Stipend) & HRL (Payroll Hourly Earnings Code)

Line 1 (BILS\$) + Line 2 (HRL) + Line 3 (Month) = Line 4 (Gross)





Example 4: No multiple compensation information

Line 1 (Month) = Line 2 (Gross)

A screenshot of a payroll system interface showing a table with two rows of data. The first row contains the value "152.920000" in a grey box, followed by a plus sign and a minus sign in a yellow box, then the text "1 Month" in a grey box, and a "4" in a grey box. The second row contains the value "150.830000" in a grey box, followed by a plus sign and a minus sign in a yellow box, then the text "2 Gross" in a grey box, and a "4" in a grey box. The background of the screenshot is a blurred view of a city street with buildings and a car.

Notes: A paycheck must be present to view data pertaining to the processed pay period.



Earnings Code Descriptions

Version 3.0 | March 4, 2021

This list shows the descriptions for earnings codes information.

1. ATO Auto Allowance
2. BIL Bilingual Stipend



- 131. RML Retro Massage License
- 132. RMP Retro Mechanical Premium
- 133. RMS Retro Master Stipend
- 134. RMT Retro Math Stipend
- 135. RNC - Retirement Incentive
- 136. RNL Retro Nursing License
- 137. RNS Retro Not Subject to Retirement
- 138. RO2 Retro Overtime 2.5
- 139. ROD Retro OTH Degree Stipend
- 140. RON Retro Overnight Stipend
- 141. ROO Retro Out of Class
- 142. RPN Retro PAR-Without Release
- 143. RPW - PERS Retiree Subject Wages
- 144. RRD Retro Reading Stipend
- 145. RRG Retro Regular
- 146. RRP - Retro Pay
- 147. RSD Retro Shift Differential Lump
- 148. RSP Retro Severely Disables Prem
- 149. RST Retro Site Pay
- 150. RSW - STRS Retiree Subject Wage
- 151. RT1 Retro Overtime/Straight
- 152. RT2 Retro Overtime/Double
- 153. RT5 Retro Overtime/One and Half
- 154. RTB - Retiree with ER Benefits
- 155. RTM Retro Master Teacher Stipend
- 156. RTP Retro Temporary Upgrade
- 157. RTS Retro Teacher Staff Development
- 158. RTT Retro Teacher TR-#STDNT
- 159. RTU Retro Teacher TR-Uniform
- 160. RUA Retro Uniform AL-PERS
- 161. RUN Retro Unit Stipend \$
- 162. RXC Retro Xtra Curr Activity-Class
- 163. RXR Retro Xtra Curr Activity-Cert
- 164. SAP St Match CSE Summer Asst Prog
- 165. SCP School Closure Premium
- 166. SCW - STRS Cash Balance Sub Wages
- 167. SDL - Shift Differential Lump Sum
- 168. SDP Severely Disabled Premium
- 169. SKD - Sick Differential
- 170. SLA - Negative Sick Leave Adjustment
- 171. SLH - Neg Sick Adjustment - Hourly
- 172. SLP - SICKLVINC PERS
- 173. SLS - SICKLVINC STRS
- 174. SPC - Special Programs-Certificated
- 175. SPO - Sick Leave Pay Off
- 176. SPW - STRS-PEPRA Subject Wages
- 177. SRP - Salary Repayment
- 178. SRW - STRS Red Workload Subject Wage
- 179. SSW - STRS Subject Wages
- 180. STP - Site Pay
- 181. TBN - Term'd w Benefits-Dedn Offset
- 182. TIM Time